

State of Delaware
Homeland Security Advisory Council
Unmanned Aerial Vehicle (UAV) Subcommittee

Minutes

01/07/16

1330-1530

Delaware State Fire School, Room 7
Dover, DE 19901

1. Welcome and Room Introductions

- a. Meeting began at 1:36 PM. Dwayne Day led introductions around the room

Present Voting Committee Members

Charles Condon	DSP Aviation
Dwayne Day	DelDOT
Robert Newnam	Delaware State Fire School
Adam Ringle	Wilmington PD
Herbert Tanner	University of Delaware
Jeff Streavel	

Members Present by Proxy

Kimberly Chandler	Department of Safety and Homeland Security
Jimmy Kroon	Department of Agriculture (Proxy for Secretary Kee)

Present Non-Voting Committee Members

Eric Hamm	DSP Aviation
Chris Mash	DelDOT

Also Present

Erin Coombs	Jacobs, DelDOT Consultant
Art Jenkins	Controller General's Office
Lisa Morris	Department of Justice

Absent Voting Committee Members

Eric Bowers	Dover AFB
Ray Holcomb	Department of Safety and Homeland Security
Edwin Kee	Department of Agriculture
Dallas Wingate	Delaware National Guard

Absent Non-Voting Committee Members

Wiley Blevins	Delaware National Guard
Jerry Brennan	Delaware State Fire School
Paul Huang	University of Delaware
Matthew Laick	Department of Safety and Homeland Security
Don Pope	Delaware State Police
Josh Thomas	DelDOT

2. Approval of Previous Meeting's Minutes

- a. H. Tanner made a motion to accept the minutes. Motion was seconded by A. Ringle. Motion passed and minutes were approved.

3. Old Business

- a. Educational Flyer for Media
 - i. J. Thomas created a flyer about the do's and don'ts of UAV usage for the public. DelDOT public relations released the document and it was distributed throughout the state before the holiday season.
- b. League of Local Governments
 - i. J. Hughes from League of Local Governments drafted a 2-page document that he forwarded to local government officials for review. The document highlighted House Bill 195. D. Day stated that he anticipates J. Hughes to report any feedback on the document next meeting.
- c. UAV Task Force
 - i. D. Day updated the committee on the UAV Task Force that will be focusing on economic development. The task force's first meeting was December 8th and the official kick-off meeting will be held January 21st at the DelDOT Admin building. D. Day reiterated that the purpose of the task force is to focus on economic development issues allowing the subcommittee to focus more on the public agency usage. Currently the task force is comprised of representatives from DelDOT, Delaware River Bay Association, University of Delaware, Delaware State University, DelTech, Governor's Office, Dover Air Force Base and private business.
- d. FAA UAS Registration
 - i. D. Day explained that on December 21st the FAA requirement for UAS registration went live. Currently all who register before January 19th, 2016 will be refunded the \$5 registration fee. J. Streavel discussed that the AMA is encouraging members not to register as the legality of the registration process is in dispute. A lawsuit has been filed against the FAA for the UAS registration process.
 - ii. There was group discussion about commercial registration requirements expected to be released in May/June.

4. New Business

- a. There was discussion about the usefulness of the UAS event that was slated to be held in late February. The group decided it was premature to host an informational meeting and that it would be wise to wait until FAA releases Regulation 107. Instead a letter will be drafted directing agencies to look at the FAA document "LEO Guidance for Unmanned Aircraft Systems (UAS)".
- b. Legislative session begins January 12, 2016. K. Chandler and L. Morris will provide any information related to House Bill 195 at the next meeting.

5. Conferences / Industry Events

- a. D. Day reported the following from industry related articles:
 - i. FAA Releases Mobile App for UAV Users
 - ii. Ford & DJI Announce \$100,000 Developer Challenge to Produce Drone-to-Vehicle Communications Software
 - iii. Aerospace Tests Drone Detection at Rose Bowl
 - iv. FAA Shuts Down Modeling Clubs within 30 Miles of Washington, D.C.
 - v. FAA Lawsuit over Registration Rules

6. Action, Recommendations & Research Items

- a. No updates.

7. Next Meeting—Thursday February 4, 2016

- a. A. Ringle made a motion to adjourn the meeting and J. Kroon seconded—motion carried.
The meeting was adjourned at 2:48 pm.